MINUTES OF THE SWIMMING TARANAKI INC. BOARD MEETING,

Monday 20th April, 2026

Start time 7pm, at Toi Foundation, Davidson St, New Plymouth.

PRESENT: Paul Feltoe, Kim Treweek, Brendan Roche, Mariano Garcia Nani, Daniel Hancock, Louisa Parker.

APOLOGIES: none

CONFLICTS OF INTEREST REGISTER: None.

STRATEGIC PLAN: no further update.

CONFIRMATION OF PREVIOUS MINUTES: The minutes of the meeting held on the 10th February 2026 were read and accepted.

Daniel/Brendan **CARRIED**

MATTERS ARISING: none

POLICIES/GOVERNANCE:

The Financial Management and Operations Policy was presented. Brendon will review and report back at the next meeting so we can create an operating document that guides how Swimming Taranaki operates financially.

The Funding Eligibility Policy (live on website reviewed Dec 2024)
After a discussion about funding and what role ST and the clubs have in applying for funding to national events it was agreed that ST will only apply for financial assistance to organisations for accommodation.
"The board will apply for funding assistance for Accommodation at the request of member clubs. Member Clubs to provide quotations suitable for funding requirements and supply to ST Administrator at least 12 weeks prior to the event."

Kim/Daniel **CARRIED**

TO ACTION:
Brendon to review the financial policy and meet with Louisa to look at the accounts.

HEALTH & SAFETY: None

FINANCIAL REPORT:

- Profit & Loss attached
- FC summary is yet to be finalised. Still paying invoices. Abi will be invited to come along to the next meeting.
- Long Distance Meet from Nov 2025 attached. There was a healthy attendance at this meet with the aim being that more clubs are involved this year (2026).
- A Laptop has been purchased from PB Tech which Paul helped Louisa to set up and is now up and running.
- Taranaki Summers – Financial summary attached.

- We received $5000.00 from Bobby Foundation for accommodation at Div 2.
- We received 5289.56 from Pelorus for accommodation at NAGS.
- We have received $4000.00 for swimmers to attend the Opens Competition.
- Louisa has applied to Toi Foundation for annual funding.
- Louisa will be applying for the Programme and Events Funding through Toi. It was resolved at the meeting to apply for funding towards: Masters Pool Hire Summer Series Pool Hire, Summers and Winters Championships Pool Hire, The Junior & Intermediate Swim Camp and Medals & ribbons.

Move that the financial report as circulated for February and March is taken as a true and correct record.

Kim /Paul **CARRIED**

TO ACTION:
Louisa to send Paul summary of FC and anything outstanding with Nigel Le Roux.

<u>Technical Report</u>
Swimming Taranaki Technical Report -March–April 2026
This report provides a technical update for March–April 2026.

1. Register of Technical Officials
A revised Register of Technical Officials (Swimming Taranaki) is attached. This is a draft for comment.
The key changes are:
- Removed officials who have left the region.
- Removed officials who no longer have swimmers participating in the sport and who have advised they do not wish to continue in an official role.
- Added trainee statuses (In-training and SNZ Assessment) to reflect the current training phases and Swimming New Zealand's role in assessing officials.
- Added Police Vet status.

Please provide any comments before the next Board meeting so the register can be finalised and versioned.

2. Update on Assessments
Swimming New Zealand (SNZ) has advised trainee assessments are expected at the next Taranaki meet, provisionally 24–25 May (Aquabladz Meet, Bell Block), subject to confirmation.

Request: It is important to share the draft meet calendar as soon as practicable so SNZ assessors can plan attendance and trainees can be scheduled.

Rowan Williams, Technical Committee

Nicola McClung (recorder at Stratford) and Louisa need to be included in the list and Gemma Mattock taken off. This document can be handed out to clubs organising events.

It is hoped that there will be an assessor from SNZ available to attend the Aquabladz Carnival on the 24th May (tbc) to undertake and sign off on assessments.
Anyone interested in becoming an official and doing the training in the first instance, they need to contact Daniel or Rowan. Some new officials would be welcome to reduce the pressure on those who are regularly assisting at carnivals, some of whom do not have swimmers competing anymore. As a new trainee they would be required to do 3 meets overseen by a technical official, record their work, complete a Police Vetting application through SNZ, be signed off, do the online training programme, then when this is all completed, the assessor from SNZ visits.
Brendon suggested we publicise on the website advertising for officials and include a 'link from our website to SNZ on how to become an official.

TO ACTION:
Louisa to speak to Rowan and co-ordinate.
Louisa also to do the link on the website and a media page publicising the urgent need for officials.

Records Officer Report
The records attached were ratified and will be updated on the website accordingly.

Brendon/Paul **CARRIED**

TARANAKI EVENTS

Summer Series 2026
These were very successful this year with increased participation from the main clubs; Okato, Inglewood, Hawera, Stratford and Inglewood.

Stratford enabled swimmers from the Summer Series (11 swimmers) to try out 25 metre races at their meet on 19th April. These times are not SNZ registered but it will give them an opportunity to compete. Unfortunately, the SNZ component of the registration fee is non-negotiable with ST being $15 plus a club fee - which varies. There are potentially 3 meets before July to get times before the fees are renewed. Registered times are required to enter Taranaki Winters.

It is recommended that these swimmers wait until July to register with SNZ.

The board discussed the Summer Series swimmers, and ways to introduce them to joining a club. It was suggested that a flyer, explaining the pathway from SS to competitive swimming and options available. An advice leaflet to parents to explain the swimming calendar year and what commitment is required. This could also include club meets coming up. (only 25m races available to them). Hawera always offer this for non-registered swimmers.

TO ACTION:
Louisa to contact Nicola McClung about how the meet was set up to include the non-registered SS swimmers doing competitive races.
Louisa to set up flyer for next year with dates where swimmers can compete at carnivals.

Paul/Kim **CARRIED**

MASTERS

Feedback:
Hi Louisa
Thanks for following up, and apologies for not supplying my a/c details sooner.
Please see attached information.
Yes, I did enjoy Friday night. Thanks to everyone involved behind the scenes. There's a huge amount of work done by many people to make these events happen, and it's much appreciated.
On Friday, we were asked to provide feedback.
I personally prefer having the swim event at this time of year before daylight saving ends. My eyes struggle with night driving, so having at least one part of the journey from New Plymouth occur during daylight hours is much more manageable for me.
One suggestion I have is for race announcements to be made using a microphone, as it is difficult to hear race details and names. Even the welcome message was hard to hear, which was made more challenging by a speaker behind us playing the radio.
Thanks once again for another successful event.
Kind Regards, Clare Edie

The ST board agreed that this event is run for the public good and not as a money-making event. Those who attend are very enthusiastic, but we need to look at how we can get more uptake and wider participation. Should we change the time of year that it is held? And move this event outside the 'Taranaki Masters' umbrella?
TO ACTION:
Louisa to contact Sport Taranaki to see if this will continue to be supported by them next year and to come back to the board with a list of 3 alternative date options.

The Flannagan Cup
Paul would like to see some of the profits from The Flannagan Cup put back into Open Water Swimming, i.e. assistance towards the Taupo event for swimmers from the Taranaki region. Also for the board to look at Open Water Swimmer awards.

Taranaki Summers
Relays weren't particularly well attended. Fiona Lacey suggested this be held on a separate day.
Everyone agreed that it was a tough ask to get swimmers along for relays alone and being held during Summers we are to capture the swimmers who are there for the champs. As the clubs get bigger numbers this event would grow, but currently we don't have the numbers. Also difficult also to find days that would be suitable because of scheduled surf meets.

Transfers
L W Cook transfer from Hawera to Icebreakers. DOB 17/04/2013
Meila G to Aquabladz

GENERAL BUSINESS

Uniforms – new ones are round neck. The hoodies have arrived but did not arrive in time for NAGS. Stratford swimmers have received theirs.

TO ACTION:
Louisa to give out the hoodies to Aquabladz members.

SNZ AGM
The AGM is being held in Christchurch on Sunday 27th September. SNZ will be paying for one delegate to attend. This is being held during NZ Short Course.
Mariano confirmed he will be at NZSC and will attend as ST delegate.

Swimming Calendar
Mariano keen to attend Whanganui competitions and build relationships. This is geographically only a day trip, hire cars – no accommodation and medals are presented at their carnivals. These would be good competitions for our younger swimmers.
Coaches input into the calendar will be valuable.

Affiliation Fees
SNZ increase in fees below.
ST fees currently $15 p/a.
Board agreed to keep this the same for the coming year (2026/2027).

2026 / 2027 Affiliation Fees			
Database Category:	**SNZ Fee**	**Trust Levy**	**TOTAL PAID**
Competitive Swimmer 13O	75.00	$7.00	**82.00**
Competitive Swimmer 12U	75.00	$7.00	**82.00**
Recreational Swimmer	15.00	$0.00	**15.00**
Coaches	125.00	$0.00	**125.00**
Clubs	385.00	$0.00	**385.00**

Kim/Mariano **CARRIED**

Carol Powell doing an excellent job at Opunake and is now helping at Hawera with club nights and trainings. If any clubs are looking for a coach Carol would be interested in hearing from them.

Louisa to send a text to all board members as a reminder the day of the meeting.

The meeting closed at 8:30pm.

Next meeting will be 19th May (date change) at Safety Solutions.

Signed

Date: